



PAYROLL GURUKUL AND BENEFITS ADMINISTRATION SERVICES

PAYROLL GURUKUL PROPOSAL

Human Resources

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INTRODUCTION



Hello,

You're a leader in the industry, with more than years of experience in your field.

Your company has grown significantly under your watch, & its revenue and team constantly expanding.

But with that level of growth comes necessary change.

Payroll Gurukul is your local expert for all things payroll and benefits related. We bring years of experience, knowledge of the latest HR best practices, and an in-depth understanding of information systems and integrated payroll and benefits administration. Experience and the right tools make us effective at what we do—help businesses manage their teams better.

Distracted employees directly impact your performance and the overall business. With the right systems in place to automate payroll, billing, benefits administration and more, your people can put their best on display as they focus on the tasks at hand.

we understand that you needs a complete payroll and benefits administration service, fully integrated within our exclusive HR information system,

This proposal shares a little bit about the folks at **Payroll Gurukul** and outlines the services we provide that directly address your needs. I look forward to discussing your needs in more detail.

Sincerely,

Umesh Suware, Lead Consultant
Payroll Gurukul



MEET THE GRUKUL TEAM



**Suraj Patil,
Founder & CEO,**

I've been with Payroll Gurukul since its earliest days. I've directly led a number of projects, and loosely overseen even more. How our clients experience our services, our advice and assistance is important to me. I pride myself in knowing that Payroll Gurukul goes beyond what's expected, and delivers the absolute best work our clients can get.



**Shweta Patil,
Administrative Lead**

With a strong background in growth marketing, Shweta brings a creative flair to benefits administration, combining a number of different benefits in unique ways to solve your challenges, as well as creating packages that reflect the needs of your employees.



**Sanket Jokhe,
Regional Head**

Sanket brings a highly technical mindset and years of experience to the world of HR information systems. He is an absolute wizard when it comes to integrating a variety of people management systems. He's also incredibly flexible, enjoying the added challenge of customizing these systems to suit your needs.



**Umesh Suware,
Payroll Lead**

Umesh brings the much needed oversight to payroll services, ensuring nothing gets missed in the overwhelming details. He spots issues well ahead of time and keeps our team on target, and more importantly, your business undisrupted.

Payroll Gurukul offers a comprehensive set of payroll and benefit administration services.

YOUR INVESTMENT

Integrated HR Information Systems



We bring together traditional HR best practices informed by the leading edge in HR information systems and integrated payroll and benefits administration. Cut through complexity with our proprietary tool, Bright.

- Training and support for your in-house staff
- Online access to payroll and benefits information for employees
- Detailed reports about all HR matters—overtime costs, absenteeism, vacation, News etc..

Benefits Administration

Our benefits administration suite includes:



Oversee your entire catalog of employee benefits in one place. Do things such as:

- Manage all employee benefits
- Cost-tracking
- Short-and-long-term
- and much more!

Payroll Services

Our payroll services suite includes:



- Employee enrolment services
- Check signing and sealing
- Direct deposit
- Time and attendance tracking
- Formal complaints and escalation
- New hire reporting
- Benefit and other payroll deductions



YOUR INVESTMENT

You can completely customize our services. Just select a package to get started and schedule a consultation with one of our representatives. You'll be shown how you can add and remove a variety of components from each plan.

To take the next step with Payroll Gurukul, or ask us questions about this proposal, you can call us directly at +91 9762322385 or send us an email: contact@payrollgurukul.com.

We look forward to our conversations!



Payroll Gurukul